

RACHELLE M. N. SHAW



rachellemnshaw.com



rmns@rachellemnshaw.com



@RMNSediting

Professional Writer and Editor

I'm a professional writer and editor with a knack for detail and a passion for helping authors hone their craft and find their voice. With over a decade of experience in the industry and a strong background in creative writing, technical writing, editing, and design, my unique skill set allows me to work across multiple fields.

EXPERIENCE

OCT. 2011 TO
PRESENT

Freelance Editor

Rachelle M. N. Shaw Editing and Design

Mentored writers of various skill sets; provided feedback and edits for content, wording, grammar, and punctuation for manuscripts and other documents; tailored writing advice for each piece and offered constructive critiques for story development; coached authors through the writing process; crafted résumés for others; handled all finances

JUL. 2019 TO
DEC. 2019

Ghostwriter

Undisclosed Publisher

Due to contractual obligations, details about this publisher and my contributions to them cannot be disclosed at this time.

Researched and studied topics related to the contents of the book, wrote short sections of information based my findings, revised previous content based on feedback, and handled communications with the author(s) of this project

SEPT. 2013 TO
JAN. 2015

Graphic Designer and Copy Editor

The Corner Club Press

Designed and implemented the layout for each issue, created the covers and other graphic elements for the magazine, copyedited bios and short stories, managed art submissions

JUN. 2010 TO
APR. 2011

Technical Writer

Teleflex

Analyzed data and created company charts, edited documents for accuracy, managed projects, wrote and implemented tutorials for company software, taught others software programs, handled engineering change orders in Agile, communicated between departments and teams, wrote meeting minutes

EDUCATION

Professional Writing – B.A.

Purdue University, 2008

Minors in German and Psychology

SKILLS/SOFTWARE

- Project management
- Tutoring/mentoring
- Documentation
- Intricate knowledge of the *CMOS*
- Adobe Photoshop and Acrobat
- Document design
- Microsoft Office
- Google Docs
- E-book formatting

PUBLICATIONS

NOV. 2012 TO
PRESENT

From Mind to Paper: On Writing and Editing

Professional blog

This blog offers professional writing and editing advice for novice writers and experienced ones. Each article covers common issues seen in manuscripts and provides strategies for improving one's craft.

FEB. 2018 TO
PRESENT

Books Are Like Onions

A podcast for writers

This podcast offers professional writing and editing advice for novice writers and experienced ones. Each episode includes an in-depth look at topics covered on my blog while weaving in my personal experiences in the industry. Featured on Google Podcasts, Apple Podcasts, and Amazon Music.

JUL. 2021

"10 Alternative Types of Short Fiction"

Guest blog for *Fiction University*

This article details the several alternative types of short fiction that deviate from the traditional structure. Featured on blog.janicehardy.com.

APR. 2021

"Building POV and Stakes in Short Stories"

Guest blog for *Fiction University*

This blog elaborates on the concept of point of view and stakes in storytelling, discussing how those are adapted into short stories specifically. It offers advice for choosing the correct POV based on the content and intentions of the story being delivered as well as ways to navigate stakes to hook readers. Featured on blog.janicehardy.com.

FEB. 2021

"5 Tips on Writing a Short Story"

Guest blog for *Fiction University*

This blog serves as an introduction to the craft of writing short fiction, particularly that of a traditional short story structure. It includes 5 tips for successfully executing such a piece as well as how short stories can benefit authors. Featured on blog.janicehardy.com.

AUG. 2020

Michael's Cry

e-Book, Kindle Direct Publishing

This is a standalone women's fiction short story that follows the life of a young new mother struggling to bond with her son. Her lack of self-esteem and feelings of inadequacy weigh on her, despite the immense support from her husband and family, strongly hinting at a battle with Postpartum Depression.

SEPT. 2019

"Dusty Cobblestones" Flash Fiction Piece

1st Place, 10 Minute Novelists, 365K 2019 Flash Fiction Contest

This short piece uses a second-person narrative to follow the story of a broken soul who stumbles across a dwelling where she has shared many memories with loved ones. By the end scene, she makes a conscience decision to bury the past and move forward with her life, knowing no good can come from holding on to past heartaches. The challenge required using the five senses to create a captivating piece of fiction under 500 words.

DEC. 2018

"The Gift of Love of Failure" and Blog Article December 2018 Issue (Volume 5, Issue 12)

Online literary magazine *Monthly Conversation*

The first article, "The Gift of Love of Failure," is one of twelve different articles included in this issue, each written by a different author. My article covers the topic of failure and how one can turn something so disappointing into a blessing. The other article included, "10 Things 2017 Taught Me About Writing" was part of an annual series I post to my website. Permission was given for its publication in this magazine.

https://drive.google.com/open?id=1xvokoGIBXWq62TyFjN68-_ABNJudNFW6

JUN. 2017

Sisters

e-Book, Kindle Direct Publishing

This is a standalone women's fiction short story that follows the lives of two sisters and the impact their circumstances and the choices stemming from past events have had on their relationship.

JUN. 2017

"How to Use Showing vs. Telling Effectively"

Guest blog for 10 Minute Novelists

This blog discusses the common advice of showing events in creative writing rather than telling them, including the difference between the two and how to use each for maximum impact. Featured on www.10minutenovelists.com.

AUG. 2016

The Ballerina's Gift (The Porcelain Souls #2)

e-Book, Kindle Direct Publishing

The Ballerina's Gift is the second in a paranormal horror series consisting of short stories. When a teen girl and her parents move into the infamously spooky Whitson house, she comes face-to-face with the startling truth about its past. Torn between her escalating popularity and protecting those close to her from the looming danger that surrounds them, she must choose if the risks of her new social life are worth it.

MAY 2016

"Making Your Author Platform Work for You"

Guest blog for *10 Minute Novelists*

This blog covers the dos and don'ts of building your author platform and the best way to juggle the multiple social media sites available to authors. Featured on www.10minutenovelists.com.

MAY 2015

The Eyes That Moved (The Porcelain Souls #1)

e-Book, Kindle Direct Publishing and Smashwords

The Eyes That Moved is the first in a paranormal horror series consisting of short stories. In it, two teens break into a house with a dark history in search of abandoned treasure. They unknowingly unlock its eerie past and the deadly porcelain souls within.

JAN. 2015

Winter 2014/2015 Issue (Volume 4, Issue 15)

Online literary magazine *The Corner Club Press*

I worked as the layout artist, graphic designer, and copy editor for this issue.

SEPT. 2014

August 2014 Issue (Volume 3, Issue 14)

Online literary magazine *The Corner Club Press*

I worked as the layout artist, graphic designer, and copy editor for this issue.

MAY 2015

May 2014 Issue (Volume 3, Issue 13)

Online literary magazine *The Corner Club Press*

I worked as the layout artist, graphic designer, and copy editor for this issue.

FEB. 2014

February 2014 Issue (Volume 3, Issue 12)

Online literary magazine *The Corner Club Press*

I worked as the layout artist and graphic designer for this issue.

NOV. 2013

Paranormal Issue (Volume 2, Issue 11)

Online literary magazine *The Corner Club Press*

I worked as the layout artist and graphic designer for this issue and had some photography featured in it as well.

OCT. 2013

“Writing a Short Story”

Guest blog for Amber Skye Forbes

This article covers the process of crafting a short story and how it compares to writing a full-length novel. It was featured on amberskyeforbes.wordpress.com.